Letter-join

Handwriting Lesson Planner

MODULE 2 - Year 1

Introducing capital and printed letters, numbers, punctuation and other symbols alongside cursive handwriting.

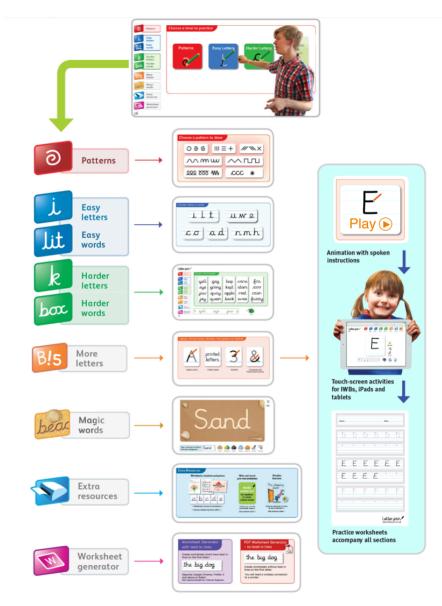
Class:
Class name:
Teacher:
Date:

Class username:	
Class password:	
Children's username:	
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Worksheets

All worksheets for Module 2 can be downloaded from the Appendix links on Teacher's Information > Lesson Planners.



Preparing for Module 2 of Letter-join's Lesson Plans

Module 2 begins with warm-up exercises for fingers, hands and bodies as well as ensuring the correct posture and grip for handwriting. After familiarisation with the cursive, lower-case letters of the alphabet and learning the different Letter Families, children will learn how to write capital letters, printed letters, numbers and symbols alongside cursive handwriting practice, using Letter-join's on-line and printed resources.

The Lesson Plans have been designed to be used by subscribers to Letter-join who wish to follow a structured handwriting programme to achieve National Curriculum requirements.

What's covered

Following the teaching of joined, cursive letters in Module 1, Module 2 teaches how to correctly write capital letters, printed letters, numbers, punctuation, maths symbols and other symbols.

After completion of Module 2 children should be able to write all of the characters to fulfil the requirements of the National Curriculum.

The lessons have been numbered individually so they can be built into a timetable that could be comfortably taught over one 16-week term.

Each lesson can start with the warm-up exercises, and please ensure that children are sitting in a comfortable position and are using the correct tripod pencil grip.

Each section includes suggestions for Differentiation.

To accompany the Lesson Planner, familiarise yourself with the Letter-join

Handwriting Manual and website so that you can easily access the recommended resources featured in the Lesson Plans.

You can download a PDF of the Handwriting Manual here: www.letterjoin.co.uk/manual.pdf



Worksheets

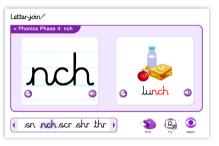
The worksheets associated with Module 2 can be easily downloaded from the links on the Letter-join website and will use your school's alternative letterforms. Log in to your classroom account, click on the 'Info' button, choose Lesson Planners and select 'Module 2 Worksheet Links'.

The content of most worksheets can be quickly displayed on an interactive whiteboard for children to copy into their handwriting exercise books eliminating the need to print out all of the worksheets.



Phonics

Letter-join's Phonics resource is designed to support your school's phonics programme, preparing children for learning to read by strengthening their phonic knowledge and skills.



Letter-join Phonics will allow you to teach up to Phase 5 using the Letter-join font. This will build a joined-up approach to teaching cursive handwriting in Early Years.

The Phonics Lesson Plan can be found in the Appendix on page 33.



Guide to Letter-join's Lesson Plan

A flexible plan that allows teachers to choose when to teach

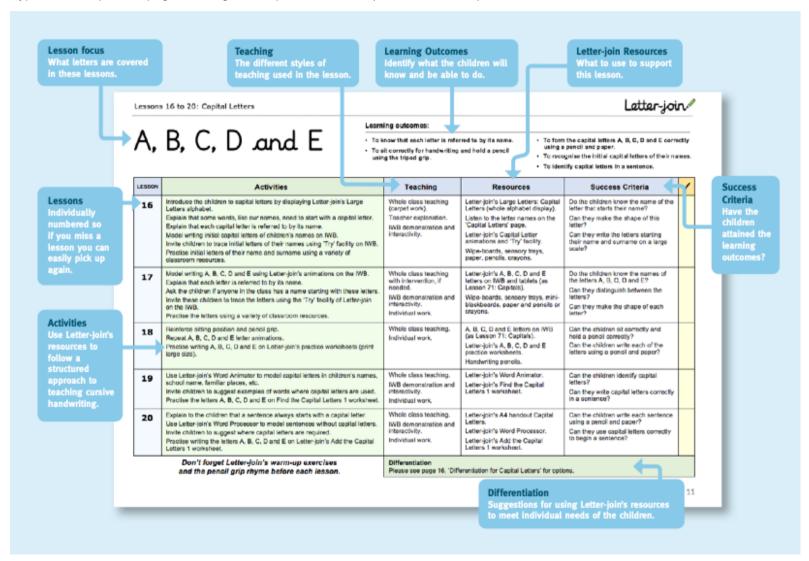
Each lesson planner page contains five sequential lessons that could be taught over a five-day week. However, the planner has been designed to be flexible so that if your timetable allows for more or less than five handwriting lessons per week, the lessons can be followed sequentially.

For each lesson there are a number of structured teaching activities with a recommended teaching style and a list of classroom resources.

Staff can easily see what the children need to achieve for each lesson and the final column can be ticked when a lesson is completed.

Differentiation activities for Extra Challenge and Extra Practice are listed in each section.

Typical lesson planner page showing five sequential lessons (Lessons 16 to 20).



Getting Ready for Handwriting

Handwriting Warm-up Exercises

Letter-join has developed a number of fun warm-up exercises to help stimulate children ready for handwriting.

Gross and fine motor skills exercises used at the beginning of each lesson will help to loosen up the fingers and the body in readiness for handwriting. Please choose from the selection of warm-up exercises featured on pages 6 and 7.

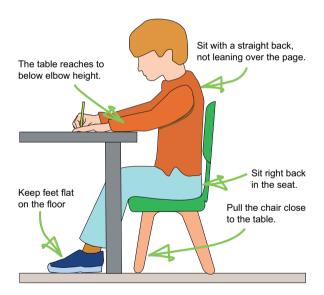


See page 6 for a selection of gross motor skills exercises.

Handwriting Posture and Pencil Grip

It is important that children sitting comfortably and hold a pencil correctly for handwriting from the start and some children may need repeated intervention to achieve this.

Letter-join's guide for sitting properly and holding a pencil correctly for handwriting is featured on pages 8 and 9. This will help children be more comfortable enabling them to write for sustained periods.



See page 9 for comfortable sitting position.



Gross Motor Skills (GMS)

Animal Actions

The following fun gross motor activities can help improve your pupils' core strength, control and endurance in preparation for handwriting.



Two-footed standing jump with waving arms.

COLIN THE CRAB SAYS:
"WALK SIDEWAYS."



Take side steps one way, then the other.

FRAN THE FLAMINGO SAYS: "STAND ON ONE LEG AND NOW THE OTHER LEG."



Two-footed standing jump with waving arms.

CHARLIE THE CAT SAYS: "STRETCH UP AS FAR AS YOU CAN."



Stretch up and try and touch the ceiling.

CORA THE COW SAYS: "MILK A COW."



Move arms up and down in milking action.

SACHA THE SNAKE SAYS: "SLITHER ALONG THE FLOOR."



Lie down and wriggle along the floor.

BORIS THE BEAR SAYS: "WALK ON ALL FOURS."



Move around on hands and feet.

HANS THE HORSE SAYS:

"TROT AROUND THE ROOM.

NOW GALLOP."



Jog, lifting knees high then run faster.

OLGA THE OSTRICH SAYS:
"TAKE GREAT BIG STEPS."



Take long strides around the room.

ENOCH THE ELEPHANT SAYS:
"LIFT ME UP."



Pretend to lift up a heavy object.

FATIMA THE FROG SAYS:

"HOP UP AS HIGH AS
YOU CAN."



Hop on one leg, then on the other leg.

PEDRO THE PUPPY SAYS:

"CHASE YOUR TAIL ROUND
AND ROUND."



Spin around on the spot.

PIPPA THE PENGUIN SAYS:

"WADDLE FROM SIDE
TO SIDE."



Stand straight and tilt from left to right.

BILLY THE BLACKBIRD SAYS:

"FLAP YOUR ARMS UP
AND DOWN."



Raise arms up and down, palms facing down.



Fine Motor Skills (FMS)

A selection of fine motor skills activities to use before each handwriting lesson.

Finger and Hand Exercises

Here are some fun warm up exercises to wake up your fingers and hand muscles before you start to write.

Action	Description
Finger Stretches	Put the tips of your fingers together and straighten your fingers by pushing your fingertips against each other. Repeat 5 times.
Play the Piano	Touch the table with one finger at a time from each hand like you are playing the piano. Start slowly and get faster.
Fishing Hooks	Put your elbows on the table, keep your hands apart, squeeze your fingers together and point them to the sky. Keep your knuckles straight and make a hook with your fingers. Hold, then straighten five times.
Fireworks	Make a fist with both hands and hold them tight. Then let your fingers go like exploding fireworks! Repeat five times.
Take a Bow	Put your elbows on the table, keep your hands apart, squeeze your fingers together and point them to the sky. Bend your knuckles but keep your fingers straight so your fingers bow to each other. Repeat 5 times.

Pencil Activities

Practise holding your pencil correctly by using our tripod grip rhyme (see page 8).

Point away the pencil, Pinch it near the tip, Lift it off the table, Spin it round and grip.



Action	Description
Quack, Quack Fingers	Start your warm up by making a beak with your thumb and first finger on both hands. Make them quack twice, then do the same with your other fingers.
Roly-poly Pencil	Lay your pencil flat across your fingers. Use your thumb to roll it backwards and forwards. Now try it with your other hand.
Crawling Caterpillar	Hold your pencil ready to write. Move the pencil through your three fingers to the top like a crawling caterpillar. When you get to the top, make your caterpillar crawl back down again!
Helicopter Twirls	Hold your pencil in the middle with your three correct fingers. Make a twirling helicopter by moving your fingers one at a time from one side of the pencil to the other.
	Now you are ready for handwriting!



Tripod Pencil Grip

How to hold a pencil correctly for handwriting.

Right handed grip



1. Point away the pencil,



2. Pinch it near the tip,



3. Lift it off the table,

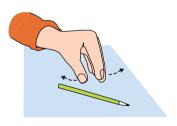


4. Spin it round...



5. ...and grip.

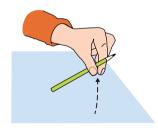
Left handed grip



1. Point away the pencil,



2. Pinch it near the tip,



3. Lift it off the table,



4. Spin it round...



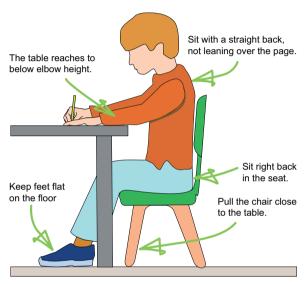
5. ...and grip.



Comfortable Sitting Position and Correct Paper Position

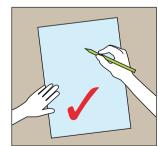
Right handed children

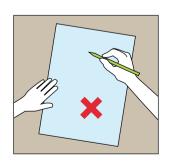
How to sit correctly to be comfortable for handwriting.



How to hold and position the paper.

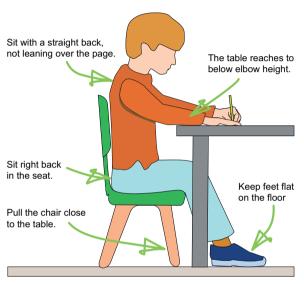






Left handed children

How to sit correctly to be comfortable for handwriting.



How to hold and position the paper.









Warm-up, Letter Families and Capital Letters

Warm-up: Children will practise fine and gross motor skills to help them warm up their fingers, hands and bodies in preparation for handwriting. They will also learn the correct sitting position and handwriting grip.

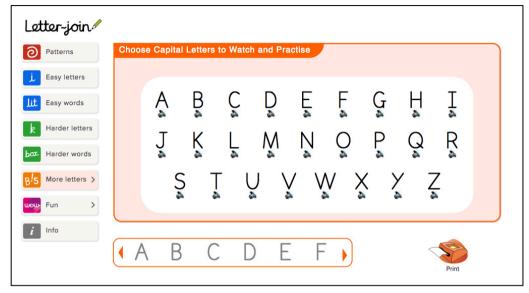
Letter families: Children will strengthen their learning of cursive letters with the introduction of the different letter families.

Capital Letters: Children will learn that each letter has a name associated with it which is how the teacher will refer to the letters.

On the Letter-join web site, choose 'Capital Letters', and click the speaker symbol on each letter to hear the names of the letters.

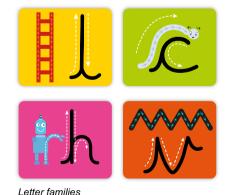
Children will be able to practise words beginning with capital letters, as well as writing whole words in capital letters, by using Letter-join's bank of resources. From writing their names and those of their friends, family and classmates to filling in forms, crosswords and word searches, children will become familiar with writing and using capital letters correctly.

At the end of this section, children should be confident in writing all the capital letters in the alphabet and become familiar with their use.



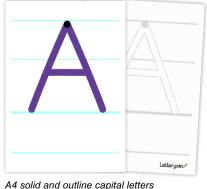
At the end of this section children should have learned the names of the capital letters and how to form them correctly.

A selection of Letter-join's printable resources this section



A B C D E
FGHIJK
LMNOP
QRSTU
VWXYZ

All capital letters



Add the Capital Letters: 4
You must always start a sentence
with a capital letters and grain adding
the missing capital letters
_put the tops_normal
_querna line in. codies.

_red hane log lots of aggs.
_dop_upos bod dog





Cursive worksheets

Letter practice

Word searches



Warm-up Activities

- To demonstrate confidence in gross and fine motor skills.
- To sit correctly for handwriting.

- To hold a pencil using a tripod grip.
- To be able to copy visual cues on a large scale.

LESSON	Activities	Teaching	Resources	;	Success Criteria	1
1	 Display Letter-join's A4 posters for Gross Motor Skills Warm-up Exercises. Explain that children are going to revisit some fun exercises to help get their bodies ready for handwriting. Display each picture on IWB and practise the actions and movements. 	Whole class teaching in hall/playground. Teacher explanation.	Letter-join's GMS War Exercises A4 posters. GMS page in KS1 prin	instru ntouts. Are th	he children follow simple ctions? ney confident in rming GMS activities?	
2	 Explain to the children that they are going to practise some exercises to get their hands and fingers ready for handwriting. Practise the activities from the Fine Motor Skills list. Children can practise writing their names or some cursive letters on paper or in their books (use A4 cursive alphabet printouts as a reference). 	Whole class teaching with intervention, if needed. IWB demonstration and interactivity. Individual work.	Letter-join's FMS Warr Exercises page. A4 Cursive alphabet p Handwriting pencils. Paper/handwriting boo	perfor printout. Can the	ne children confident in rming FMS activities? hey form the cursive s correctly using pencil aper?	
3	 Display Letter-join's Sitting Position page. Explain to children the importance of sitting comfortably to help them write. Model how to sit correctly for handwriting for left- and right-handed children. Show how to position the paper/book for left- and right-handed children. Check the children are sitting correctly with their paper in the correct position. Children can practise writing their names or some cursive letters on paper or in their books (use A4 cursive alphabet printouts as a reference). 	Whole class teaching with intervention, if needed. Individual work.	Letter-join's Sitting Pospage. A4 Cursive alphabet p Handwriting pencils. Paper/handwriting boo	orintout. sitting Can to paper oks. Santing	he children model a good position? hey position their //book correctly? hey form the cursive s correctly using pencil aper?	
4	 Play the recording of Letter-join's Pencil Grip Rhyme. Repeat and encourage the children to join in. Model how to position a pencil on the table, pick up and hold using the tripod grip for left- and right-handed pupils. Children to practise tripod grip whilst saying the rhyme. Check that children are using the tripod grip correctly. Children can practise writing their names or some cursive letters on paper or in their books (use A4 cursive alphabet printouts as a reference). 	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's Pencil Gri Rhyme. A4 Cursive alphabet p Handwriting pencils. Paper/handwriting boo	Penci orintout. Can ti correct oks. Can ti	hey form the cursive s correctly using pencil	
5	 Make a selection of sensory trays for the classroom (see How to Make a Sensory Tray on page 34). Select a pattern or letter to practise and watch the animations on Letter-join. Use as a visual cue for children to copy and practise in their sensory trays. 	Whole class teaching. IWB demonstration and interactivity. Individual work.	Instructions for Sensor Selection of materials/ Letter-join's animations and 'Try' facility on IW	/tools. cues	he children copy visual on a large scale? forget the warm-up ises before each lesson.	
		Differentiation				
		Extra practice Practise the Pencil Grip Rhyme with a partner. Extra challenge Write all lowercase letters of the alphabet neat				<i>r</i> .



Letter Families

- To understand which letters belong to which handwriting 'families'.
- To be able to write the letters correctly.
- To be able to distinguish between the letters in each letter family.

LESSON	Activities	Teaching	Resources		Success Criteria	1
6	Introduce the four Letter Families using Letter-join's A4 posters. Describe to the children the orientation of letters in each family. Using Letter-join's animations on IWB, encourage children to 'air write' letters from each family. Invite children to trace letters using 'Try' facility on the IWB or tablets.	Whole class teaching. Teacher explanation. IWB demonstration and interactivity.	Letter-join's A4 posters showi Families. Letter-join's animations and 't		Can the children name the different letter families? Can they recognise which letters belong to each family?	
7	 Display Letter-join's A4 poster showing the Long Ladder Letters - i, I, t, u, j and y - which are the straight letters of the alphabet. Revisit correct orientation of the letters using Letter-join animations. Invite children to trace letters using 'Try' facility on the IWB or tablets. Practise the letters using a variety of classroom resources. 	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's A4 poster showin Letters. Letter-join's i, l, t, u, j and y ar Wipe boards, mini blackboard	nimations on IWB.	Can the children name the Long Ladder Letters? Can they form the letters on a large scale?	
8	 Use Letter-join's A4 poster showing the Long Ladder Letters - i, l, t, u, j and y - as a reference. Revisit correct orientation of the letters on IWB. Reinforce sitting position and pencil grip. Practice writing the Long Ladder letters on Letter-join's large worksheets. 	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's A4 poster showin Letters. Letter-join's i, l, t, u, j and y ar Long Ladder letters workshee Handwriting pencils.	nimations on IWB.	Can the children name the Long Ladder Letters? Can they write each of the letters using a pencil and paper?	
9	 Display Letter-join's A4 poster showing the Curly Caterpillar Letters - a, c, f, e, s and g - which are the curved letters of the alphabet. Revisit correct orientation of the letters using Letter-join's animations. Invite children to trace letters using 'Try' facility on the IWB or tablets. Practise letters using a variety of classroom resources. 	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's A4 poster showin Caterpillar Letters. Letter-join's a, c, f, e, s and g IWB. Wipe boards, mini blackboard	animations on	Can the children name the Curly Caterpillar Letters? Can they form the letters on a large scale?	
10	 Use Letter-join's A4 poster showing the Curly Caterpillar Letters - a, c, f, e, s and g - as a reference. Revisit correct orientation of the letters using Letter-join's animations. Reinforce sitting position and pencil grip. Practice writing the Curly Caterpillars on Letter-join's large worksheets. 	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's A4 poster showin Caterpillar Letters. Letter-join's a, c, f, e, s and g Curly Caterpillar Letters works Handwriting pencils.	animations.	Can the children name the Curly Caterpillar Letters? Can they write each of the letters using a pencil and paper?	
		Differentiation				
		· · ·			Letter-join's lined/high-lighted writing LL and CC letters.	



Letter Families

- To understand which letters belong to which handwriting 'families'.
- To be able to write the letters correctly.
- To be able to distinguish between the letters in each letter family.

LESSON	Activities	Teaching	Resource	es	Success Criteria	1
11	 Display Letter-join's A4 poster showing the One-armed Robot Letters - b, h, k, m, p and r - which are the letters of the alphabet with an 'arm'. Revisit correct orientation of the letters using Letter-join animations. Invite children to trace letters using 'Try' facility on the IWB or tablets. Practise the letters using a variety of classroom resources. 	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's A4 poster showing Robot Letters. Letter-join's b, h, k, m, p and IWB. Wipe boards, mini blackboards.	r animations on	Can the children name the One-armed Robot Letters? Can they form the letters on a large scale?	
12	 Use Letter-join's A4 poster showing the One-armed Robot Letters - b, h, k, m, p and r - as a reference. Revisit correct orientation of the letters using Letter-join animations. Reinforce sitting position and pencil grip. Practice writing the One-armed Robot letters on Letter-join's large worksheets. 	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's A4 poster showi Robot Letters. Letter-join's b, h, k, m, p and IWB. One-armed Robot workshee Handwriting pencils.	r animations on	Can the children name the One-armed Robot Letters? Can they write each of the letters using a pencil and paper?	
13	 Display Letter-join's A4 poster showing the Zig-zag Letters - v, w, x and z - which are the up and down letters of the alphabet. Revisit correct orientation of the letters using Letter-join animations on. Invite children to trace letters using 'Try' facility on the IWB or tablets. Practise the letters using a variety of classroom resources. 	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's A4 poster showing the Zig-zag Letters. Letter-join's v, w, x and z animations on IWB. Wipe boards, mini blackboards, sensory trays.		Can the children name the Zig-zag Letters? Can they form the letters on a large scale?	
14	 Use Letter-join's A4 poster showing the Zig-zag Letters - v, w, x and z - as a reference. Revisit correct orientation of the letters using Letter-join animations. Reinforce sitting position and pencil grip. Practice writing the Zig-zag letters on Letter-join's large worksheets. 	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's A4 poster showing the Zig-zag Letters. Letter-join's v, w, x and z animations on IWB. Zig-zag letters worksheets (large). Handwriting pencils.		Can the children name the Zig-zag Letters? Can they write each of the letters using a pencil and paper?	
15	 Divide the class into 4 groups; each group is one letter family. Ask the Long Ladder group to come to the front. With their back to the class, children to take turns to 'air write', above their head, a letter from their 'family'. The rest of the class can try to guess which letter they are writing. Repeat for each letter family. 	Teacher explanation. Whole class and group work.	Letter-join's A4 posters showing the four Letter Families (one for each group).		Can the children recognise which letters belong to each family? Can the children distinguish between the letter families?	
		Differentiation			•	
					etter-join's lined/high-lighted riting OAR and ZZ letters.	



A, B, C, D and E

- To know that each letter is referred to by its name.
- To sit correctly for handwriting and hold a pencil using the tripod grip.
- To form the capital letters A, B, C, D and E correctly using a pencil and paper.
- To recognise the initial capital letters of their names.
- To identify capital letters in a sentence.

LESSON	Activities	Teaching	Resources	Success Criteria	1
16	Introduce the children to capital letters by displaying Letter-join's Large Letters alphabet. Explain that some words, like our names, need to start with a capital letter. Explain that each capital letter is referred to by its name. Model writing initial capital letters of children's names on IWB. Invite children to trace initial letters of their names using 'Try' facility on IWB. Practise initial letters of their name and surname using a variety of classroom resources.	Whole class teaching (carpet work). Teacher explanation. IWB demonstration and interactivity.	Letter-join's Large Letters: Capital Letters (whole alphabet display). Listen to the letter names on the 'Capital Letters' page. Letter-join's Capital Letter animations and 'Try' facility. Wipe-boards, sensory trays, paper, pencils, crayons.	Do the children know the name of the letter that starts their name? Can they make the shape of this letter? Can they write the letters starting their name and surname on a large scale?	
17	Model writing A, B, C, D and E using Letter-join's animations on the IWB. Explain that each letter is referred to by its name. Ask the children if anyone in the class has a name starting with these letters. Invite these children to trace the letters using the 'Try' facility of Letter-join on the IWB. Practise the letters using a variety of classroom resources.	Whole class teaching with intervention, if needed. IWB demonstration and interactivity. Individual work.	Letter-join's A, B, C, D and E letters on IWB and tablets (as Lesson 1: Capitals). Wipe-boards, sensory trays, miniblackboards, paper and pencils or crayons.	Do the children know the names of the letters A, B, C, D and E? Can they distinguish between the letters? Can they make the shape of each letter?	
18	Reinforce sitting position and pencil grip. Repeat A, B, C, D and E letter animations. Practise writing A, B, C, D and E on Letter-join's practice worksheets (print large size).	Whole class teaching. Individual work.	A, B, C, D and E letters on IWB (as Lesson 1: Capitals). Letter-join's A, B, C, D and E practice worksheets. Handwriting pencils.	Can the children sit correctly and hold a pencil correctly? Can the children write each of the letters using a pencil and paper?	
19	Use Letter-join's Word Animator to model capital letters in children's names, school name, familiar places, etc. Invite children to suggest examples of words where capital letters are used. Practise the letters A, B, C, D and E on Find the Capital Letters 1 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's Word Animator. Letter-join's Find the Capital Letters 1 worksheet.	Can the children identify capital letters? Can they write capital letters correctly in a sentence?	
20	Explain to the children that a sentence always starts with a capital letter. Use Letter-join's Word Processor to model sentences without capital letters. Invite children to suggest where capital letters are required. Practise writing the letters A, B, C, D and E on Letter-join's Add the Capital Letters 1 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's A4 handout Capital Letters. Letter-join's Word Processor. Letter-join's Add the Capital Letters 1 worksheet.	Can the children write each sentence using a pencil and paper? Can they use capital letters correctly to begin a sentence?	
	Don't forget Letter-join's warm-up exercises and the pencil grip rhyme before each lesson.	Differentiation Please see page 16, 'Diffe	erentiation for Capital Letters' for optic	ons.	



F, G, H, I and J

- To sit correctly for handwriting and hold a pencil using the tripod grip.
- To know that each letter is referred to by its name. To form the capital letters F, G, H, I and J correctly using a pencil and paper.
 - To recognise the initial capital letters of their names.
 - To identify capital letters in a sentence.

LESSON	Activities	Teaching	Resources	Success Criteria	1
21	Model writing F, G, H, I and J using Letter-join's animations on the IWB. Explain that each letter is referred to by its name. Ask children if anyone in the class has a name starting with these letters. Invite these children to trace the letters using the 'Try' facility of Letter-join on the IWB. Practise the letters using a variety of classroom resources.	Whole class teaching with intervention, if needed. IWB demonstration and interactivity. Individual work.	Letter-join's F, G, H, I and J letters on IWB and tablets (as Lesson 1: Capitals). Wipe-boards, sensory trays, mini-blackboards, paper and pencils or crayons.	Do the children know the names of the letters F, G, H, I and J? Can they distinguish between the letters? Can they make the shape of each letter?	
22	Reinforce sitting position and pencil grip. Repeat F, G, H, I and J letter animations. Practise writing the letters F, G, H, I and J on Letter-join's practice worksheets (print large size).	Whole class teaching with intervention if needed. Individual work.	F, G, H, I and J letters on IWB (as Lesson 1: Capitals). Letter-join's practice worksheets for F, G, H, I and J letters. Handwriting pencils.	Can the children sit correctly and hold a pencil correctly? Can the children write each of the letters using a pencil and paper?	
23	Use Letter-join's Word Animator to model capital letters in children's names, school name, familiar places, etc. Invite children to suggest words where capital letters are used. Practise F, G, H, I and J on Find the Capital Letters 2 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's Word Animator. Letter-join's Find the Capital Letters 2 worksheet.	Can the children identify capital letters? Can they write capital letters correctly in a sentence?	
24	Remind the children that a sentence always starts with a capital letter. Use Letter-join's Word Processor to model sentences without capital letters. Invite children to suggest where capital letters are required. Practise writing F, G, H, I and J on Letter-join's Add the Capital Letters 2 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's A4 handout Capital Letters. Letter-join's Word Processor. Letter-join's Add the Capital Letters 2 worksheet.	Can the children write each sentence using a pencil and paper? Can they use capital letters correctly to begin a sentence?	
25	Repeat all Capital Letters animations introduced so far. Use a variety of classroom resources to practise all letters. Practise recognition of capital letters using Letter-join's Word Search: A-L Use the Word Animator to make a word bank of the children's names to Practise writing on lined paper.	Whole class teaching (carpet work). Class discussion. Individual work.	Letter-join's Capital Letters on IWB and tablets. Wipe-boards, sensory trays, mini-blackboards, paper and pencils or crayons. Letter-join's Word Search: A-L.	Are the children secure in forming Capital Letters learnt so far? Can they recognise words written in capital letters?	
	Don't forget Letter-join's warm-up exercises and the pencil grip rhyme before each lesson.	Differentiation Please see page 16, 'Diffe	rentiation for Capital Letters' for optio	ns.	



K, L, M, N and O

- To know that each letter is referred to by its name.
- To sit correctly for handwriting and hold a pencil using the tripod grip.
- To form the capital letters F, G, H, I and J correctly using a pencil and paper.
- · To recognise the initial capital letters of their names.
- To identify capital letters in a sentence.

LESSON	Activities	Teaching	Resources	Success Criteria	1
26	Model writing K, L, M, N, and O using Letter-join's animations on the IWB. Explain that each letter is referred to by its name. Ask the children if anyone in the class has a name starting with these letters. Invite these children to trace the letters using the 'Try' facility of Letter-join on the IWB. Practise the letters using a variety of classroom resources.	Whole class teaching with intervention, if needed. IWB demonstration and interactivity. Individual work.	Letter-join's K, L, M, N, and O letters on IWB and tablets (as Lesson 1: Capitals). Wipe-boards, sensory trays, miniblackboards, paper and pencils or crayons.	Do the children know the names of the letters K, L, M, N, and O? Can they distinguish between the letters? Can they make the shape of each letter?	
27	Reinforce sitting position and pencil grip. Repeat K, L, M, N, and O letter animations. Practise writing the letters K, L, M, N, and O on Letter-join's practice (print large size).	Whole class teaching with intervention if needed. Individual work.	K, L, M, N, and O letters on IWB (as Lesson 1: Capitals). Letter-join's practice worksheets for K, L, M, N, and O letters. Handwriting pencils.	Can the children sit correctly and hold a pencil correctly? Can the children write each of the letters using a pencil and paper?	
28	Use Letter-join's Word Animator to model capital letters in children's names, school name, familiar places, etc. Invite children to suggest examples of words where capital letters are used. Practise K, L, M, N, and O on Find the Capital Letters 3 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's Word Animator. Letter-join's Find the Capital Letters 3 worksheet.	Can the children identify capital letters? Can they write capital letters correctly in a sentence?	
29	Remind the children that a sentence always starts with a capital letter. Use Letter-join's Word Processor to model sentences without capital letters. Invite children to suggest where capital letters are required. Practise writing K, L, M, N, and O on Letter-join's Add the Capital Letters 3 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's A4 handout Capital Letters. Letter-join's Word Processor. Letter-join's Add the Capital Letters 3 worksheet.	Can the children write each sentence using a pencil and paper? Can they use capital letters correctly to begin a sentence?	
30	Repeat all Capital Letters animations introduced so far. Use a variety of classroom resources to practise all letters. Practise recognition of capital letters using Letter-join's Word Search: A-R Use the Word Animator to make a word bank of the children's names to Practise writing on lined paper.	Whole class teaching (carpet work). Class discussion. Individual work.	Letter-join's Capital Letters on IWB and tablets. Wipe-boards, sensory trays, miniblackboards, paper and pencils or crayons. Letter-join's Word Search: A-R Letter-join's Word Animator.	Are the children secure in forming Capital Letters learnt so far? Can they recognise words written in capital letters? Can they write their name starting with a capital letter?	
	Don't forget Letter-join's warm-up exercises and the pencil grip rhyme before each lesson.	Differentiation Please see page 16, 'Dif	ferentiation for Capital Letters' for opti	ions.	



P, Q, R, S and T

- To know that each letter is referred to by its name.
- To sit correctly for handwriting and hold a pencil using the tripod grip.
- To form the capital letters P, Q, R, S and T correctly using a pencil and paper.
- To recognise the initial capital letters of their names.
- · To identify capital letters in a sentence.

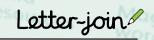
LESSON	Activities	Teaching	Resources	Success Criteria	1
31	Model writing P, Q, R, S and T using Letter-join's animations on the IWB. Explain that each letter is referred to by its name. Ask the children if anyone in the class has a name starting with these letters. Invite these children to trace the letters using the 'Try' facility of Letter-join on the IWB. Practise the letters using a variety of classroom resources.	Whole class teaching with intervention, if needed. IWB demonstration and interactivity. Individual work.	Letter-join's P, Q, R, S and T letters on IWB and tablets (as Lesson 1: Capitals). Wipe-boards, sensory trays, miniblackboards, paper and pencils or crayons.	Do the children know the names of the letters P, Q, R, S and T? Can they distinguish between the letters? Can they make the shape of each letter?	
32	Reinforce sitting position and pencil grip. Repeat P, Q, R, S and T letter animations. Practise writing the letters P, Q, R, S and T on Letter-join's practice worksheets (print large size).	Whole class teaching with intervention if needed. Individual work.	P, Q, R, S and T letters on IWB (as Lesson 1: Capitals). Letter-join's practice worksheets for P, Q, R, S and T letters. Handwriting pencils.	Can the children sit correctly and hold a pencil correctly? Can the children write each of the letters using a pencil and paper?	
33	Use Letter-join's Word Animator to model capital letters in children's names, school name, familiar places, etc. Invite children to suggest examples of words where capital letters are used. Practise P, Q, R, S and T on Find the Capital Letters 4 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's Word Animator. Letter-join's Find the Capital Letters 4 worksheet.	Can the children identify capital letters? Can they write capital letters correctly in a sentence?	
34	Remind the children that a sentence always starts with a capital letter. Use Letter-join's Word Processor to model sentences without capital letters. Invite children to suggest where capital letters are required. Practise writing P, Q, R, S and T on Letter-join's Add the Capital Letters 4 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's A4 handout Capital Letters. Letter-join's Word Processor. Letter-join's Add the Capital Letters 4 worksheet.	Can the children write each sentence using a pencil and paper? Can they use capital letters correctly to begin a sentence?	
35	Repeat all Capital Letters animations introduced so far. Use a variety of classroom resources to practise all letters. Practise recognition of capital letters using Letter-join's Word Search: A-X. Use the Word Animator to make a word bank of the children's names to Practise writing on lined paper.	Whole class teaching (carpet work). Class discussion. Individual work.	Letter-join's Capital Letters on IWB and tablets. Wipe-boards, sensory trays, miniblackboards, paper and pencils or crayons. Letter-join's Word Search: A-X. Letter-join's Word Animator.	Are the children secure in forming Capital Letters learnt so far? Can they recognise words written in capital letters? Can they write their name starting with a capital letter?	
	Don't forget Letter-join's warm-up exercises and the pencil grip rhyme before each lesson.	Differentiation Please see pag16, 'Diff	ferentiation for Capital Letters' for op	tions.	



U, V, W, X, Y and Z

- To know that each letter is referred to by its name
- To sit correctly for handwriting and hold a pencil using the tripod grip.
- To form the capital letters U, V, W, X, Y and Z correctly using a pencil and paper.
- · To recognise the initial capital letters of their names.
- To identify capital letters in a sentence.

LESSON	Activities	Teaching	Resources	Success Criteria	1
36	Model the writing of U, V, W, X, Y and Z with Letter-join's animations on IWB. Explain that each letter is referred to by its name. Ask the children if anyone in the class has a name starting with these letters. Invite these children to trace the letters using the 'Try' facility of Letter-join on the IWB. Practise the letters using a variety of classroom resources.	Whole class teaching with intervention, if needed. IWB demonstration and interactivity. Individual work.	Letter-join's U, V, W, X, Y and Z letters on IWB and tablets (as Lesson 1: Capitals). Wipe-boards, sensory trays, mini-blackboards, paper and pencils or crayons.	Do the children know the names of the letters U, V, W, X, Y and Z? Can they distinguish between the letters? Can they make the shape of each letter?	
37	Reinforce sitting position and pencil grip. Repeat U, V, W, X, Y and Z letter animations. Practise writing the letters U, V, W, X, Y and Z on Letter-join's practice worksheets (print large size).	Whole class teaching with intervention if needed. Individual work.	U, V, W, X, Y and Z letters on IWB (as Lesson 1: Capitals). Letter-join's practice worksheets for U, V, W, X, Y and Z letters. Handwriting pencils.	Can the children sit correctly and hold a pencil correctly? Can the children write each of the letters using a pencil and paper?	
38	Use Letter-join's Word Animator to model capital letters in children's names, school name, familiar places, etc. Invite children to suggest examples of words where capital letters are used. Practise U, V, W, X, Y and Z on Find the Capital Letters 5 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's Word Animator. Letter-join's Find the Capital Letters 5 worksheet.	Can the children identify capital letters? Can they write capital letters correctly in a sentence?	
39	Remind the children that a sentence always starts with a capital letter. Use Letter-join's Word Processor to model sentences without capital letters. Invite children to suggest where capital letters are required. Practise writing U, V, W, X, Y and Z on Letter-join's Add the Capital Letters 5 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's A4 handout Capital Letters. Letter-join's Word Processor. Letter-join's Add the Capital Letters 5 worksheet.	Can the children write each sentence using a pencil and paper? Can they use capital letters correctly to begin a sentence?	
40	Reinforce sitting position and pencil grip. Explain that as well as being used in word searches, capital letters are also used to fill in crossword puzzles. Practise recognition of capital letters using Letter-join's Word Search: A-Z Practise writing whole words in capitals using Letter-join's Crossword.	Teacher explanation Individual work.	A4 Alphabet Handout: Capital Letters. Letter-join A-Z Word Search. Letter-join Crossword. Handwriting pencils.	Can the children recognise words written in capital letters? Can they write whole words in capital letters to fill in a crossword?	
	Don't forget Letter-join's warm-up exercises and the pencil grip rhyme before each lesson.		Differentiation Please see page 16, 'Differentiati	on for Capital Letters for options.	



Differentiation for Capital Letters

Choose a selection of these activities for Extra Practice

Repeat the animations of Letter-join's Capital Letters on IWB and tablets using the 'Try' facility for more practice.

Select Letter-join's Magic Words for extra tracing practice of Capital Letters.

Print Letter-join's Large Letters in capitals and lowercase – children can sort into piles, pair lower and upper case (Aa, Bb, Cc).

Use Letter-join's large solid or outline letters for:

- · tracing practice with chalk, paint or crayons
- following letter shapes by sticking on stickers, gluing on pasta, lentils or beads
- rainbow writing (trace over a letter shape in several different colours).



Choose a selection of these activities for Extra Challenges

Print Letter-join's lined or highlighted paper and practise writing Capital Letters between the lines.

Use a dictionary to help find words that begin with capital letters and make a word bank on Letter-join's Word Animator to copy for extra handwriting practice.

Create extra worksheets in MS Word using the Letter-join font to practise letters and words in this section.

Use Letter-join's Word Animator or Magic Words to write:

- · names/surnames of children
- initials of children/family/friends
- children's or school postcodes

Print out Letter-join's worksheets:

- Capital Letters Proper nouns
- Filling in a Form: My School
- Filling in a Form 1: My Favourite Things





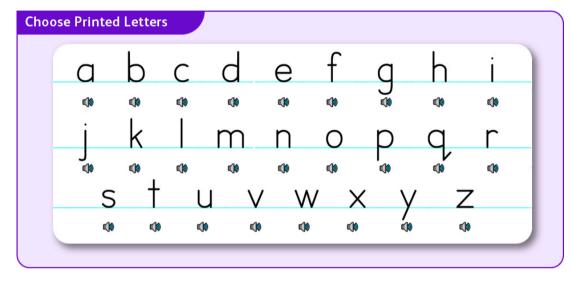
Printed Letters

25 lessons introduce how to write printed letters and when to use them.

In Lessons 96 to 120, children will learn that each letter has a sound associated with it which is how the teacher will refer to the letters. On the web site, choose 'Printed Letters', and click the speaker symbol on each letter to play the sound.

They will be taught that printed letters are suitable for particular tasks such as, labelling a diagram or filling in a form and that sometimes a mixture of printed and capital letters are required, for example, when writing an address.

Plenty of practice in writing and using printed letters is provided with Letter-join's many resources and at the end of this section children should be proficient in writing all the printed letters of the alphabet.

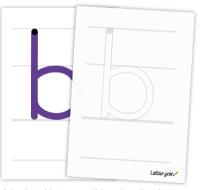


At the end of this section children should have learned the sounds used to refer to each of the printed letters, how to form them correctly and when to use them.

A selection of Letter-join's printable resources for printed letters



All printed letters



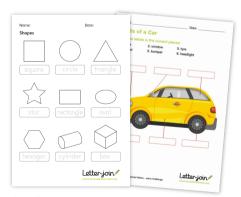
A4 printed letters; solid and outlined



Trace and copy worksheets



Includes cursive worksheets



Labelling exercises



Form-filling exercises



a, b, c, d and e

- To know that each letter is referred to as a sound.
- To form the printed letters a, b, c, d, and e correctly.
- To sit correctly for handwriting and hold a pencil using the tripod grip.
- To explore some of the uses of printed letters.

LESSON	Activities	Teaching	Resources	Success Criteria	1
41	Introduce the children to printed letters by displaying Letter-join's Large Letters alphabet. Explain that sometimes we need to use printed letters, for example when filling in forms, labelling diagrams or writing an address. Model the writing of the printed letters with Letter-join's animations on IWB. Encourage children to 'air-write' the letters as they are being animated. Invite children to trace letters using the 'Try' facility of Letter-join on IWB.	Whole class teaching (carpet work). Teacher explanation. IWB demonstration and interactivity.	Letter-join's Large Letters: Printed Letters (whole alphabet display). Display Letter-join's 'Printed Letters' page and select the 'Listen' button to hear the sound of each letter. Letter-join's Printed Letter animations and 'Try' facility on IWB.	Can the children make the shape of each letter? Can they name some uses for printed letters?	
42	Explain that each letter is referred to by its sound. Model the writing of the printed letters a, b, c, d and e with Letter-join's animations on the IWB. Encourage children to 'air-write' the letters as they are being animated. Invite children to trace letters using the 'Try' facility of Letter-join on IWB. Practise the letters using a variety of classroom resources.	Whole class teaching (carpet work). Teacher explanation. IWB demonstration and interactivity.	Display Letter-join's 'Printed Letters' page and select the 'Listen' button to hear the sound of each letter. a, b, c, d and e printed letters on IWB. Wipe-boards, mini blackboards, paper and pencils or crayons etc.	Do the children know the sounds of the letters a, b, c, d and e? Can they distinguish between the letters? Can they make the shape of each letter?	
43	Reinforce sitting position and pencil grip. Repeat a, b, c, d and e printed letter animations. Practise writing the printed letters a, b, c, d and e on Letter-join's practice worksheets (print large size).	Whole class teaching with intervention if needed. Individual work.	a, b, c, d and e printed letters on IWB. Letter-join's worksheets for a, b, c, d and e printed letters. Handwriting pencils.	Can the children write each of the letters using a pencil and paper?	
44	Print Letter-join's Large Letters in printed, cursive and capital letters. In groups, children to make sets of printed, cursive and capital letters a, b, c, d and e (eg. a A). Practise the different ways to write words with Letter-join's Capitals, Printed and Cursive Words: 1 worksheet.	Whole class teaching. Group and individual work.	Letter-join's Large Letters a, b, c, d and e in printed, cursive and capital letters. Letter-join's Capitals, Printed and Cursive Words: 1 worksheet. Handwriting pencils.	Can the children group printed, cursive and capital letters? Can they write printed, cursive and capital letters in the correct groups?	
45	Repeat a, b, c, d and e printed Letters animations. Practise all letters using a variety of classroom resources. Use printed letters to label pictures and instead of numbers for a list with Letter-join's Printed Letter Practice: 1 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	a, b, c, d and e printed letters on IWB. Wipe-boards, mini blackboards, paper and pencils or crayons etc. Letter-join's Printed Letter Practice: 1 worksheet. Handwriting pencils.	Can the children make the shape of each letter? Can they write printed letters in a list?	
Don't forget Letter-join's warm-up exercises and the pencil grip rhyme before each lesson.		Differentiation Please see page 23, 'D	ifferentiation for Printed Letters' for options.		



f, g, h, i and j

Learning outcomes:

- To know that each letter is referred to as a sound.
- To sit correctly for handwriting and hold a pencil using the tripod grip.
- To form the printed letters f, g, h, i and j correctly.
- · To explore some of the uses of printed letters.

LESSON	Activities	Teaching	Resources	Success Criteria	1
46	Explain that each letter is referred to by its sound. Model the writing of the printed letters f, g, h, i and j with Letter-join's animations on the IWB. Encourage children to 'air-write' the letters as they are being animated. Invite children to trace the letters using the 'Try' facility of Letter-join on the IWB.	Whole class teaching (carpet work). Teacher explanation. IWB demonstration and interactivity.	Display Letter-join's 'Printed Letters' page and select the 'Listen' button to hear the sound of each letter. f, g, h, i and j printed letters on IWB. Wipe-boards, mini blackboards, paper and pencils or crayons etc.	Do the children know the sounds of the letters f, g, h, i and j? Can they distinguish between the letters? Can they make the shape of each letter?	
47	Reinforce sitting position and pencil grip. Repeat f, g, h, i and j printed letter animations. Practise writing the printed letters f, g, h, i and j on Letter-join's practice worksheets (print large size).	Whole class teaching with intervention if needed. Individual work.	f, g, h, i and j printed letters on IWB. Letter-join's worksheets for f, g, h, i and j printed letters. Handwriting pencils.	Can the children write each of the letters using a pencil and paper?	
48	Print Letter-join's Large Letters in printed, cursive and capital letters. In groups, children to make sets of printed, cursive and capital letters f, g, h, i and j (eg. a A). Practise the different ways to write words with Letter-join's Capitals, Printed and Cursive Words: 2 worksheet.	Whole class teaching. Group and individual work.	Letter-join's Large Letters f, g, h, i and j in printed, cursive and capital letters. Letter-join's Capitals, Printed and Cursive Words: 2 worksheet. Handwriting pencils.	Can the children group printed, cursive and capital letters? Can they write printed, cursive and capital letters in the correct groups?	
49	Repeat f, g, h, i and j printed Letters animations. Practise all letters using a variety of classroom resources. Use printed letters to label pictures and instead of numbers for a list with Letter-join's Printed Letter Practice: 2 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	f, g, h, i and j printed letters on IWB. Wipe-boards, mini blackboards, paper and pencils or crayons etc. Letter-join's Printed Letter Practice: 2 worksheet. Handwriting pencils.	Can the children group printed, cursive and capital letters? Can they write printed, cursive and capital letters in the correct groups?	
50	Reinforce sitting position and pencil grip. Display the Printed Letters page on the IWB. Explain that sometimes, like when labelling a diagram, we need to use printed letters. Practise writing printed letters by completing Letter-join's 'Shapes' and 'Colour Wheel' worksheets.	Whole class teaching. Teacher explanation. Individual work	Letter-join's Printed Letter handouts. Printed Letters on IWB. Letter-join's 'Shapes' and 'Colour Wheel' worksheets. Handwriting pencils.	Can the children make the shape of each letter? Can they write printed letters in a list?	
	Don't forget Letter-join's warm-up exercises and the pencil grip rhyme before each lesson.	Differentiation Please see page 23, 'Differentiation	rentiation for Printed Letters' for options.		



k, l, m, n and o

- To know that each letter is referred to as a sound.
- To sit correctly for handwriting and hold a pencil using the tripod grip.
- To form the printed letters k, l, m, n and o correctly.
- To explore some of the uses of printed letters.

LESSON	Activities	Teaching	Resources	Success Criteria	1
51	Explain that each letter is referred to by its sound. Model the writing of the letters k, I, m, n and o with Letter-join's animations on the IWB. Encourage children to 'air-write' the letters as they are being animated. Invite children to trace the letters using the 'Try' facility of Letter-join on the IWB.	Whole class teaching (carpet work). Teacher explanation. IWB demonstration and interactivity.	Display Letter-join's 'Printed Letters' page and select the 'Listen' button to hear the sound of each letter. k, I, m, n and o printed letters on IWB. Wipe-boards, mini blackboards, paper and pencils or crayons etc.	Do the children know the sounds of the letters k, l, m, n and o? Can they distinguish between the letters? Can they make the shape of each letter?	
52	Reinforce sitting position and pencil grip. Repeat k, l, m, n and o printed letter animations. Practise writing the printed letters k, l, m, n and o on Letter-join's practice worksheets (print large size).	Whole class teaching with intervention if needed. Individual work.	k, I, m, n and o printed letters on IWB. Letter-join's worksheets for k, I, m, n and o printed letters. Handwriting pencils.	Can the children write each of the letters using a pencil and paper?	
53	Print Letter-join's Large Letters in printed, cursive and capital letters as used for Lesson 99. In groups, children to make sets of printed, cursive and capital letters k, l, m, n and o (eg a A). Practise the different ways to write words with Letter-join's Capitals, Printed and Cursive Words: 3 worksheet.	Whole class teaching. Group and individual work.	Letter-join's Large Letters k, I, m, n and o in printed, cursive and capital letters. Letter-join's Capitals, Printed and Cursive Words: 3 worksheet. Handwriting pencils.	Can the children group printed, cursive and capital letters? Can they write printed, cursive and capital letters in the correct groups?	
54	Repeat k, l, m, n and o printed Letters animations. Practise all letters using a variety of classroom resources. Use printed letters to label pictures and instead of numbers for a list with Letter-join's Printed Letter Practice: 3 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	k, I, m, n and o printed letters on IWB. Wipe-boards, mini blackboards, paper and pencils or crayons etc. Letter-join's Printed Letter Practice: 3 worksheet. Handwriting pencils.	Can the children group printed, cursive and capital letters? Can they write printed, cursive and capital letters in the correct groups?	
55	Reinforce sitting position and pencil grip. Explain that sometimes we need to use a mixture of printed and capital letters, like when we write an address. Practise writing printed and capital letters by completing Letter-join's 'Address Labels' worksheet.	Whole class teaching. Teacher explanation. Individual work.	Letter-join's Printed and Capital letters handouts. Letter-join's Address Labels worksheet. Handwriting pencils.	Can the children make the shape of each letter? Can they write printed and capital letters in an address?	
	Don't forget Letter-join's warm-up exercises and the pencil grip rhyme before each lesson.	Differentiation Please see page 23, 'Differentiation	rentiation for Printed Letters' for options.		



p, q, r, s and t

- To know that each letter is referred to as a sound.
- To sit correctly for handwriting and hold a pencil using the tripod grip.
- To form the printed letters p, q, r, s and t correctly.
- To explore some of the uses of printed letters.

LESSON	Activities	Teaching	Resources	Success Criteria	1
56	Explain that each letter is referred to by its sound. Model the writing of the letters p, q, r, s and t with Letter-join's animations on the IWB. Encourage children to 'air-write' the letters as they are being animated. Invite children to trace the letters using the 'Try' facility of Letter-join on the IWB.	Whole class teaching (carpet work). Teacher explanation. IWB demonstration and interactivity.	Display Letter-join's 'Printed Letters' page and select the 'Listen' button to hear the sound of each letter. Letter-join's p, q, r, s and t animations and 'Try' facility on IWB.	Do the children know the sounds of the letters p, q, r, s and t? Can they distinguish between the letters? Can they make the shape of each letter?	
57	Reinforce sitting position and pencil grip. Repeat p, q, r, s and t letter animations. Practise writing the letters p, q, r, s and t on Letter-join's practice worksheets (print large size).	Whole class teaching with intervention if needed. Individual work.	p, q, r, s and t printed letters on IWB. Letter-join's worksheets for p, q, r, s and t printed letters. Handwriting pencils.	Can the children write each of the letters using a pencil and paper?	
58	Print Letter-join's Large Letters in printed, cursive and capital letters. In groups, children to make sets of printed, cursive and capital letters p, q, r, s and t (eg. a A). Practise grouping printed, cursive and capital letters and words with Letter-join's Capitals, Printed and Cursive Words 4 worksheet.	Whole class teaching Group and individual work.	Letter-join's Large Letters p, q, r, s and t in printed, cursive and capital letters. Letter-join's Capitals, Printed and Cursive Words: 4 worksheet. Handwriting pencils.	Can the children group printed, cursive and capital letters? Can they write printed, cursive and capital letters in the correct groups?	
59	Repeat p, q, r, s and t printed Letters animations. Practise all letters using a variety of classroom resources. Use printed letters to label pictures and instead of numbers for a list with Letter-join's Printed Letter Practice: 4 worksheet.	Whole class teaching Group and individual work.	p, q, r, s and t printed letters on IWB. Wipe-boards, mini blackboards, paper and pencils or crayons etc. Letter-join's Printed Letter Practice: 4 worksheet. Handwriting pencils.	Can the children group printed, cursive and capital letters? Can they write printed, cursive and capital letters in the correct groups?	
60	Reinforce sitting position and pencil grip. Explain that we need to use a mixture of printed and capital letters when we fill in a form. Practise using capital and printed letters to fill in Letter-join's 'Filling in a Form: My Favourite Things' worksheet.	Whole class teaching. Teacher explanation. Individual work.	Letter-join's Printed and Capital Letter handouts. Letter-join's 'Filling in a Form: My Favourite Things' worksheet. Handwriting pencils.	Can the children fill in a form using capital and printed letters correctly?	
	Don't forget Letter-join's warm-up exercises and the pencil grip rhyme before each lesson.	Differentiation Please see page 23, 'Differ	rentiation for Printed Letters' for options.		



u, v, w, x, y and z

- To know that each letter is referred to as a sound.
- To sit correctly for handwriting and hold a pencil using the tripod grip.
- To form the printed letters u, v, w, x, y and z correctly.
- To explore some of the uses of printed letters.

LESSON	Activities	Teaching	Resources	Success Criteria	1
61	Explain that each letter is referred to by its sound. Model the writing of the printed letters u, v, w, x, y and z with Letter-join's animations on the IWB. Encourage children to 'air-write' the letters as they are being animated. Invite children to trace the letters using the 'Try' facility of Letter-join on IWB.	Whole class teaching (carpet work). Teacher explanation. IWB demonstration and interactivity.	Display Letter-join's 'Printed Letters' page and select the 'Listen' button to hear the sound of each letter. Letter-join's u, v, w, x, y and z animations and 'Try' facility on IWB.	Do the children know the sounds of the letters u, v, w, x, y and z? Can they distinguish between the letters? Can they make the shape of each letter?	
62	Reinforce sitting position and pencil grip. Repeat u, v, w, x, y and z letter animations. Practise writing the letters u, v, w, x, y and z on Letter-join's practice worksheets (print large size).	Whole class teaching with intervention if needed. Individual work.	u, v, w, x, y and z letters on IWB. Letter-join's practice worksheets for u, v, w, x, y and z letters. Handwriting pencils.	Can the children write each of the letters using a pencil and paper?	
63	Print Letter-join's Large Letters in printed, cursive and capital letters. In groups, children to make sets of printed, cursive and capital letters u, v, w, x, y and z (eg. a. A). Practise the different ways to write words with Letter-join's Capitals, Printed and Cursive Words: 5 worksheet.	Whole class teaching. Group and individual work.	Letter-join's Large Letters u, v, w, x, y and z in printed, cursive and capital letters. Letter-join's Capitals, Printed and Cursive Words: 5 worksheet. Handwriting pencils.	Can the children group printed, cursive and capital letters? Can they write printed, cursive and capital letters in the correct groups?	
64	Repeat u, v, w, x, y and z printed Letters animations. Practise all letters using a variety of classroom resources. Use printed letters to label pictures and instead of numbers for a list with Letter-join's Printed Letter Practice: 5 worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	u, v, w, x, y and z printed letters on IWB. Wipe-boards, mini blackboards, paper and pencils or crayons etc. Letter-join's Printed Letter Practice: 5 worksheet.	Can the children make the shape of each letter? Can they write printed letters in a list?	
65	Display A4 alphabet handouts for printed, capitals and cursive letters as a reference for the children. Children to practise different ways to write words using a variety of classroom resources. Practise writing in different ways using Letter-join's Printed, Capital and Cursive Writing worksheet.	Whole class teaching. Individual work.	A4 alphabet handouts for printed, capitals and cursive letters. Wipe-boards, mini blackboards, paper and pencils or crayons etc. Letter-join's Printed, Capitals and Cursive worksheet. Handwriting pencils.	Can the children write printed, capital and cursive letters correctly?	
	Don't forget Letter-join's warm-up exercises and the pencil grip rhyme before each lesson.	Differentiation Please see page 23, 'Diffe	erentiation for Printed Letters' for options.		



Differentiation for Printed Letters

Choose a selection of these activities for Extra Practice

Repeat the animations of Letter-join's Printed Letters on IWB and tablets using the 'Try' facility for more practice.

Select Letter-join's Magic Words to practice the letters.

Print Letter-join's Large Letters in printed and cursive lowercase letters – children can sort into piles by pairing printed letters with the cursive equivalent.

Use Letter-join's large solid or outline for:-

- · tracing practice with chalk, paint or crayons
- following letter shapes by sticking on stickers, gluing on pasta, lentils or beads
- rainbow writing (trace over a letter shape in several different colours).

Try Letter-join's Labelling Exercises:

- Parts of a Car
- Parts of a Face
- Things in a Bedroom



Each classroom can choose which font to display on Magic Words where printed letters can be practised.

Choose a selection of these activities for Extra Challenges

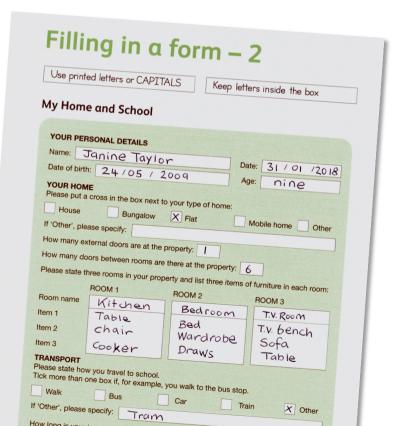
Print Letter-join's lined paper and practise writing Printed Letters between the lines.

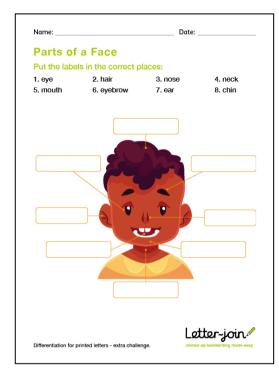
Try Letter-join's other Labelling Exercises:

- Computer parts
- Flower parts
- Map of Europe

Print out Letter-join's worksheets:

- Filling in a Form 3
- Medium and Small Printed Letters worksheets





Use the labelling exercises worksheets to practise printed letters.



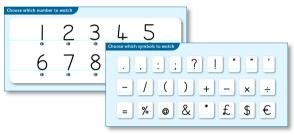
Introducing Numbers, Punctuation marks, Maths and Other symbols

There are 20 lessons to introduce the different uses of numbers, punctuation marks and symbols in writing.

In Lessons 121 to 140, children will learn the names of the numbers, punctuation marks and symbols which is how the teacher will refer to them. On the web site, choose 'Numbers' or 'Symbols', select a set of numbers or symbols and click the speaker symbol on the numbers to hear their names.

By using the 'Try' facility on the IWB and Letter-join's practice worksheets, children will become competent in writing numbers and symbols in their written work.

In these lessons, the children are encouraged to think of when numbers, punctuation and symbols would be used in their writing and these are demonstrated in Letter-join's practice worksheets. At the end of this section children should understand how to use numbers and symbols appropriately in their writing and be able to write them correctly.



All of the numbers and symbols are animated and they can be practised on IWBs, tablets and by using any of the many worksheets.

Number Names Match and trace the numbers and names: seven three four 9 1 2 ten six 8 3 eight five 7 6 5 Now, read and trace the poem: 1, 2 buckle my shoe, 3, 4 knock at the door, 5, 6 pick up sticks, 7, 8 don't be late, 9, 10 let's say it again.

A selection of Letter-join's resources for numbers, punctuation marks, maths and other symbols.



Copy maths symbols



A4 numbers in solid and outlined characters



Writing digits



Writing numbers 0 to 4



fullstop	-						
comma							
colon	-:						
semi-poton	-;						
question mark	?						
exclamation mark	- [
open quotes marks	-						
close speech marks	~						
spostrophes	,						
hyphen	-						
Wite some sentences						esc	
My brother, Joe eat	تربللعز	Raj s	ats i	e-cr	oam.		

Cursive handwriting practice worksheets are included



Numbers

0123456789

- To know that each number is referred to by its name.
- To sit correctly for handwriting and hold a pencil using the tripod grip.
- To write the numbers 0-9 and their names correctly.
- · To know the uses of numbers in written work.

LESSON	Activities	Teaching	Resources	Success Criteria	1
66	Introduce numbers by displaying Letter-join's Large Display Sheets: Numbers. Explain that numbers play an important part in our written work. Encourage children to think of examples (the date, maths, lists, money). Display Letter-join's Numbers animations and invite children to 'air-write' them. Invite children to trace the numbers using the 'Try' facility of Letter-join on IWB. Practise the numbers using various classroom resources.	Whole class teaching. Teacher explanation and class discussion. IWB demonstration and interactivity. Individual work.	Display Letter-join's 'Numbers' and select 'Listen' to hear the name of each number. Numbers animations IWB. Sensory trays, wipe-boards, paper and pencils etc.	Can the children give examples of numbers in writing? Can they write each of the numbers on a large scale?	
67	Explain that each number is referred to by its name. Model the writing of numbers 0-4 with Letter-join's animations on IWB. Encourage children to 'air-write' numbers as they are being animated. Reinforce sitting position and pencil grip. Practise writing the numbers 0-4 on Letter-join's practice worksheets.	Whole class teaching. Teacher explanation. IWB demonstration and interactivity. Individual work.	Number animations on IWB. Letter-join's practice worksheets for 0-4. Handwriting pencils.	Do the children know the names of the numbers 0-4? Can they distinguish between the numbers? Can they write each number using a pencil and paper?	
68	Explain that each number is referred to by its name. Model the writing of numbers 5-9 with Letter-join's animations on IWB. Encourage children to 'air-write' numbers as they are being animated. Reinforce sitting position and pencil grip. Practise writing the numbers 5-9 on Letter-join's practice worksheets.	Whole class teaching. Teacher explanation. IWB demonstration and interactivity. Individual work.	Numbers animations on IWB. Letter-join's practice worksheets for 5-9. Handwriting pencils.	Do the children know the names of the numbers 5-9? Can they distinguish between the numbers? Can they write each number using a pencil and paper?	
69	Use Letter-join's Word Animator to model number names. Encourage children to 'air-write' numbers as they are being animated. Reinforce sitting position and pencil grip. Practise writing numbers and their names with Letter-join's Numbers and Names worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's Word Animator. Letter-join's Numbers and Names worksheet. Handwriting pencils.	Can the children write each of the numbers and their names using a pencil and paper?	
70	Explain to the children that we use numbers on a shopping list. Use Letter-join's Word Processor to make a class shopping list, inviting children to contribute. Reinforce sitting position and pencil grip. Practise with Letter-join's Shopping List worksheet.	Whole class teaching. IWB demonstration and interactivity. Individual work.	Letter-join's Word Processor. Letter-join's Shopping List worksheet. Handwriting pencils.	Can the children write a shopping list neatly using a pencil and paper?	
	Don't forget Letter-join's warm-up exercises and the pencil grip rhyme before each lesson.	Differentiation Please see page 28, 'Differenti	ation for Numbers, Punctuation Ma	arks and Symbols' for options.	

Punctuation Actions

Here are some fun actions to help you remember punctuation marks.

Name	Symbol	Description
Full stop		Clap your hands.
Question mark	?	Put your hands on your hips and tilt your head.
Exclamation mark	!	Put your arms in the air and open your mouth wide.
Comma	,	Wiggle your body.
Colon	:	Clap your hands twice.
Semi-colon	• ,	Clap your hands then wiggle your body
Speech marks	" "	Raise your arms, make rabbit ears with your index and middle fingers and wiggle your fingers.
Apostrophe	,	Put one arm in the air, point and wiggle your index finger
Brackets	()	Raise and curve your arms with your fingers pointing towards your head.
Dash	-	Lie on the floor with your arms and legs stretched out.





Punctuation Marks and Maths Symbols

Learning outcomes:

- To know that each symbol is referred to by its name.
- · To sit correctly for handwriting and hold a pencil using the tripod grip.
- · To form punctuation marks and maths symbols correctly.
- · To know the uses of punctuation marks and maths

			symbols	in written work.	
LESSON	Activities	Teaching	Resources	Success Criteria	1
71	Explain that punctuation marks play an important part in our written work. work. (They are special symbols to show how a sentence should be read and makes the meaning clear). Introduce Letter-join's Punctuation Actions. Explain to the children that they are going to learn some actions to help them remember punctuation marks. Refer to each punctuation mark by its name and model the action for each. Children to practise the actions.	Whole class teaching. Teacher explanation.	Letter-join's Punctuation Actions (previous page).	Do the children know the names of the punctuation marks? Can they perform the actions for each punctuation mark?	
72	Model Letter-join's punctuation mark animations on the IWB. Explain that each punctuation mark is referred to by its name. Encourage children to 'air-write' the marks as they are being animated. Invite children to trace the punctuation marks using the 'Try' facility of Letter-join on the IWB. Practise punctuation marks using various classroom resources.	Whole class teaching (carpet work). Teacher explanation. IWB demonstration and interactivity.	Letter-join's punctuation mark animations and 'Try' facility on IWB. Wipe-boards, mini blackboards, sensory trays, paper and pencils or crayons etc.	Can the children distinguish between the punctuation marks? Can they make the shape of each of the punctuation marks?	
73	Repeat the animations and practise Letter-join's Punctuation Actions. Reinforce sitting position and pencil grip. Practise writing the punctuation marks on Letter-join's practice worksheets.	Whole class teaching with intervention if needed. Individual work.	Letter-join's Punctuation Actions. Punctuation marks on IWB. Letter-join's practice worksheets for 'Punctuation Marks'. Handwriting pencils.	Can the children write each of the punctuation marks using a pencil and paper?	
74	Explain that each maths symbol is referred to by its name. Model the maths symbols with Letter-join's animations on IWB. Encourage children to 'air-write' the symbols as they are animated. Invite children to trace the maths symbols using the 'Try' facility of Letter-join on the IWB. Practise maths symbols using various classroom resources.	Whole class teaching (carpet work). Teacher explanation. IWB demonstration and interactivity.	Letter-join's maths symbol animations and 'Try' facility on IWB. Wipe-boards, mini blackboards, sensory trays, paper and pencils or crayons etc.	Do the children know the names of the maths symbols? Can they distinguish between the maths symbols? Can they make the shape of each the maths symbols?	
75	Reinforce sitting position and pencil grip. Repeat Symbols animations demonstrating maths symbols. Practise writing the maths symbols on Letter-join's practice worksheets.	Whole class teaching with intervention if needed. Individual work.	Maths symbols on IWB. Letter-join's practice worksheets for 'Maths Symbols'. Handwriting pencils.	Can the children write each of the maths symbols using a pencil and paper?	
	Don't forget Letter-join's warm-up exercises and the pencil grip rhyme before each lesson.	Differentiation Please see page 28, 'D	ifferentiation for Numbers, Punctuation I	Marks and Symbols' for options.	



Other Symbols Punctuation Actions

- To know that each symbol is referred to by its name.
- To sit correctly for handwriting and hold a pencil using the tripod grip.
- To form other symbols correctly.
- To know the uses of symbols in written work.
- · To use actions to demonstrate punctuation marks.

LESSON	Activities	Teaching	Resources	Success Criteria	1
76	Explain that other symbols play an important part in our written work. Encourage children to think of examples (amounts of money, email addresses, texting) Display Letter-join's other symbols page and invite children to 'airwrite' the symbols as they are being animated. Practise the other symbols using various classroom resources.	Whole class teaching (carpet work). Teacher explanation. IWB demonstration and interactivity.	Letter-join's Other Symbols animations and 'Try' facility on IWB. Wipe-boards, mini blackboards, sensory trays, paper and pencils or crayons etc.	Do the children know the names of the symbols? Can they distinguish between the symbols? Can they make the shape of each symbol?	
77	Reinforce sitting position and pencil grip. Display Letter-join's Other Symbols page and invite children to 'airwrite' the numbers as they are being animated. Practise the other symbols using Letter-join's 'Other Symbols' worksheet.	Whole class teaching using IWB demonstrations and interactivity. Individual work.	Other Symbols on IWB. Letter-join practice worksheets for 'Other Symbols'. Handwriting pencils.	Can they write each of symbols using a pencil and paper?	
78	Reinforce sitting position and pencil grip. Explain that a mixture of printed letters, numbers and symbols are used for writing email and web addresses. Practise writing printed letters, number and symbols using Letter-join's 'Email and Web Addresses' worksheet.	Whole class teaching. Class discussion. Individual work.	Letter-join's 'Email and Web Addresses' worksheet. Handwriting pencils.	Are the children familiar with the uses of numbers and symbols in their writing?	
79	Revisit Letter-join's Symbols animations. Explain to the children that they are going to use a variety of symbols to make pictures. Children to choose different symbols to fill in their chosen outline with Letter-join's Drawing with Symbols outlines.	Whole class teaching. Teacher explanation. Individual work.	Letter-join's Symbols animations. Letter-join's Drawing with Symbols examples. Letter-join's Drawing Symbols outlines. Coloured pencils or felt tip pens.	Can the children write symbols correctly to make a picture?	
80	Revisit Letter-join's 'Punctuation Actions' page on IWB and practise the movements. In pairs, each child to draw a punctuation symbol on their mini whiteboard, not to be shown to their partner. Children take turns to perform the action for their partner to guess.	Whole class teaching. Class discussion. Paired work.	Letter-join's Punctuation Actions page. Mini whiteboards and pens.	Are the children confident in performing punctuation actions?	
	Don't forget Letter-join's warm-up exercises and the pencil grip rhyme before each lesson.	Differentiation Please see page 28, 'Different	iation for Numbers, Punctuation Marks a	nd Symbols' for options.	



Differentiation for Numbers, Punctuation Marks, Maths and Other Symbols

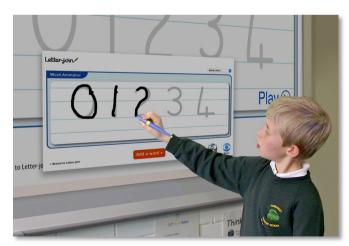
Choose a selection of these activities for Extra Practice

Repeat the animations of Letter-join's 'Numbers' and 'Symbols' on IWB and tablets using the 'Try' facility for more practice.

Select Letter-join's Magic Words and use the background to practice numbers.

Use Letter-join's large outlines of numbers for:

- tracing practice with chalk, paint or crayons
- following letter shapes by sticking on stickers, gluing on pasta, lentils or beads
- rainbow writing (trace over a number or symbol shape in several different colours).



Practise tracing numbers on IWB

Choose a selection of these activities for Extra Challenge

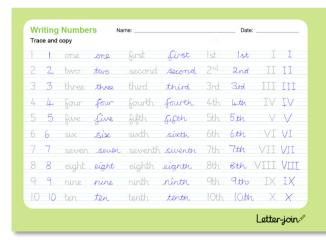
Print out Times Tables worksheets for number-writing practice.

Print Letter-join's lined paper and practise writing numbers and symbols between the lines.

For more number-writing practice use the Writing Numbers and Writing Digits worksheets.

Print Letter-join's KS1 SATs Punctuation worksheets to practise punctuation symbols.

Print a page from a book and circle or highlight all numbers and symbols you can find.



'Writing Numbers' worksheet for extra challenge.



Choose from a wide selection of worksheets.



PHONICS

Phases 2, 3, 4, 5

- To be able to demonstrate good sitting and listening skills.
- To be able to recognise and say the sounds in Phonics phases 2, 3, 4 and 5.
- To be able to write the grapheme associated with the sound.

LESSON	Activities	Teaching	Resources	Success Criteria	1
2 3 4 5	 Introduce good sitting (legs crossed, hands in lap, sitting quietly, hands up to speak) and good listening skills (lips closed, eyes watching, ears listening, body still). Display Letter-join's Phonics Phase 2, 3, 4 or 5 page and click on a phoneme for the children to practise. Children to listen to and repeat the sound they hear. Click on the arrow to display the illustration of the phoneme within a word. Children to listen to and repeat the word. Click on the Watch > Play facility of Letter-join and encourage children to 'air-write' the graphemes as they are being animated. Invite children to trace the graphemes using the 'Try' facility of Letter-join on the IWB and then to say the sound it makes. Repeat these steps for each of the phonemes in Phases 2, 3, 4 and 5. Children can practise finding and saying each phoneme selected from Letter-join's Phonics classroom A4 large display posters or Letter-join's A4 printouts (all printed on one page) for each phase. 	Whole class teaching (carpet work). Teacher explanation. IWB demonstration and interactivity.	Go to Letter-join's Phase 2, 3, 4 or 5 Phonics web pages. Phase 2, 3, 4 or 5 Phonics A4 posters for classroom display. Phase 2, 3, 4 or 5 Phonics printouts - printed all on one page (as example, below) and laminated. Solution of the property of the property of the printed and page (as example, below) and laminated. Solution of the property of	Do the children demonstrate good sitting and listening skills? Can they recognise and say the sound? Can they write the grapheme associated with the sound?	
	Extra Resource: Letter-join's PhonicsMatch game: Go to Phonics > PhonicsMatch. Select a level (Easy, Medium or Hard). Click on the card icons to match phonemes with their corresponding pictures.	Whole class teaching (carpet work) or individual work.	Letter-join's PhonicsMatch game on IWB, PCs or tablets	Can the children match the phonemes with the corresponding pictures?	



How to make a Sensory Tray

What is a sensory tray?

A sensory writing tray is a shallow container filled with any material that can be moved around with a finger or writing tool to form patterns, letters or numbers. Children can practise writing without the stress of holding a pencil and it is a fantastic way to help them with letter formation and pre-writing skills. Sensory trays are great for encouraging fine motor skills and make letter formation fun and meaningful through play.

How to make a sensory writing tray:

- 1. Fill a shallow container or tray with any material that can be moved around with a finger or a writing tool (see below for ideas).
- 2. Select and watch one of Letter-join's patterns, letters or numbers animations.
- 3. Use a this as a visual cue for children to copy and practise.
- 4. Use a finger or writing tool to make the shape of the pattern, letter or number in the tray.
- 5. Have lots of fun!

Ideas for trays:	Ideas for tray fillers:	Ideas for writing tools:
ice cream tubs	flour	finger
biscuit tins	sugar	twig
shoe box lids	salt	paint brush
food trays	glitter	drinking straw
plastic lids	rice	ice-lolly stick
storage containers	lentils	feather
seed trays	bubble bath	paint brush
pizza box	sand	chopstick
takeaway tray	mud	magic wand!



Lentils in a chocolate tub.



Bubble bath in a plastic lid.



Flour in a plastic box.

Letter-joins

Teacher's Notes		